

**APPLICATION FOR GRADUATE ASSISTANTSHIP**  
**College of Business Design Programs**  
**Oregon State University**  
**Corvallis, OR 97331**

**Information:**

Funds permitting, the COB Design Programs has the following types of graduate assistantships, and some graduate assistants may work as both teaching and research assistants:

**Teaching Assistant:** Working with an instructor assisting in all facets of a course; with experience responsibilities increase. (May involve lectures, leading discussion groups, grading, library research, developing visual aids, etc.) Occasionally, the teaching assistant will have full responsibility for a course.

**Research Assistant:** Working with a faculty member on a research project. This may involve laboratory testing, data collections and analysis, interviewing, library or other research, writing abstracts and/or other publications, etc. Research assistantships are very limited.

Some graduate assistants may be members of a bargaining unit. For these graduate assistants, terms and conditions of employment for service not required as part of their degree requirements are prescribed in a collective bargaining agreement.

It is COB policy that the maximum time for holding a GTA/GRA is 2 years for master's students and 3 years for doctoral students with satisfactory performance. Graduate students may sometimes be hired for an assistantship on a term to term basis, as opposed to a full year.

Assistantships are dependent upon the university and college budget; this may result in fewer assistantships some years than others. Assistantship selection decisions are based on current needs and resources in the school. Students who hold the experience and knowledge base that match a particular program need will be considered over students who do not have that academic or professional background.

Appointment usually requires duty from September 16 through June 15. It is a fixed term appointment, reappointment is not automatic (and appointment does not contribute to any credit toward graduate degree). Further terms of appointment are specified at time of appointment.

Applications are due **January 15** for the subsequent academic year.

After **January 15**, assistantships will be awarded until all positions are filled.

OSU IS AN AFFIRMATIVE ACTION/EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

**Email your completed application and CV or resume by January 15th to  
[dheoffice@oregonstate.edu](mailto:dheoffice@oregonstate.edu).**

You may also mail it to:  
School of Design and Human Environment  
Oregon State University  
228 Milam Hall  
2520 SW Campus Way  
Corvallis, OR 97331-5101

**APPLICATION FORM FOR GRADUATE ASSISTANTSHIPS**

College of Business Design Programs

Oregon State University

Corvallis, OR 97331

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Student ID Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ Signature: \_\_\_\_\_

Application form is due January 15 for the subsequent academic year. After that date, assistantships will be awarded until all positions are filled.

**Check appropriate items:**

New graduate applicant. Term and Year you expect to begin program. \_\_\_\_\_

Currently enrolled student. Hours completed: \_\_\_\_\_ GPA: \_\_\_\_\_ Major Professor: \_\_\_\_\_

Currently hold graduate assistantship. Faculty Mentor(s): \_\_\_\_\_

Type of assistantship for which you are applying (check all that apply)

Teaching assistantship

Research assistantship

**Major interest for graduate study.** Please choose one degree option and correlating emphasis if available.

**M.S. and M.A. degrees:**

**Human Behavior in the Near Environment** *(also select one emphasis)*

**Cultural and Historic Aspects of the Near Environment** *(also select one emphasis)*

**Design in the Near Environment** *(also select one emphasis)*

**Merchandising Management**

**Textiles**

**Ph.D. degrees:**

**Design in the Near Environment**

**Human Behavior in the Near Environment**

**Cultural and Historic Aspects of the Near Environment**

Outline the areas within DHE in which you feel especially suited to being a graduate assistant.  
*Your response must fit in the allotted space below.*

Indicate your education and/or experience which you believe prepares you for the kind of assistantship for which you are applying. *Your response must fit in the allotted space below.*

What are your professional plans after graduation? *Your response must fit in the allotted space below.*